



## Application for Professional Land Surveyor License

Fee: \$150.00

Check Number: \_\_\_\_\_

Application for licensure via: ☐ Examination ☐ Endorsement

Social Security No.: \_\_\_\_\_

First Name

Middle Name

Last Name

Maiden Name: \_\_\_\_\_ Date & Place of Birth: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Do you wish to receive email notifications in lieu of mailing in regards to your license? ☐ Yes ☐ No

Are you a member of the US Military or the spouse of a military member? ☐ Yes ☐ No

Have you ever applied for or been granted licensure in North Dakota? ☐ Yes ☐ No

If yes, please provide details: \_\_\_\_\_

Will you be submitting an NCEES record? ☐ Yes ☐ No If yes, list your NCEES record number: \_\_\_\_\_

If no, please submit form number **NDPELS-PERS-05** with your application.

### Employer Information

Please enter your employer information, if you are claiming a sole proprietorship please enter "Sole Proprietor" in the company name space. **Do not leave this section blank.**

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### Education

List in chronological order all college(s), university(s), or technical school(s) you received a degree from. If you are **NOT** submitting an NCEES record you are required by North Dakota Century Code to submit official transcript(s) for all completed degrees to the Board office. All non-US degrees are required to be submitted with a credentials evaluation from NCEES.

Name of Institution	Degree Granted	Major	Date Graduated
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

### Exams

North Dakota Century Code requires all Professional Land Surveying applicants to have taken and passed both Board approved Fundamentals of Surveying (FS) examination and Principle and Practice of Surveying (PS) examination. This requirement cannot be waived by the Board. If you are **NOT** submitting an NCEES record you must provide verification of both exams. Our office will accept verifications using NCEES's online verification service.

Have you taken and passed the Fundamentals of Surveying (FS) examination? ☐ Yes ☐ No

If yes, Date passed: \_\_\_\_\_ State: \_\_\_\_\_ LS Intern Number: \_\_\_\_\_

Have you taken and passed the Principles and Practice of Surveying (PS) Examination? ☐ Yes ☐ No

If yes, Date passed: \_\_\_\_\_ State: \_\_\_\_\_ PLS License Number: \_\_\_\_\_

### Experience

In this table breakdown, in years and months, your total claimed experience using the listed categories. The combined total of these categories should equal your total claimed experience. **THIS MUST BE FILLED OUT, REGARDLESS OF IF YOU ARE SUBMITTING AN NCEES RECORD OR NOT.**

Activity	Years	Months
As Built Surveys		
Boundary Surveys		
Cadastral Surveys (PLSS)		
Construction Staking		
H&V Control Surveys		
Legal Descriptions		
Preliminary Engineering Surveys		
R/W Surveys		
Subdivision Surveys		
Survey Calculations/Drafting		
Survey Research		
Topographic Surveys		
Other Survey Work		
Non-Surveying Work		
<b>Total Experience Claimed</b>		

**North Dakota Administrative Code (NDAC) 28-02.1-04-02 (5) requires a minimum amount of experience in Cadastral Surveying. As part of that experience, you must demonstrate that you have rehabilitated or reestablished a Public Land Survey Corner by submitting a copy of a Land Survey Monument Record Form (Corner Record), that you have worked on, with your application.**

**Have you ever been convicted of a criminal offense? This includes but is not limited to criminal traffic such as DUI. Also, to include non-felony convictions such as minor in consumption, open container, petty theft, possession, etc.**

☐ Yes ☐ No If yes, you must provide a separate statement of explanation.

**Has there ever been any formal sanctions imposed against you by another licensing board including but not limited to fine, reprimand, probation, censure, admonition, revocation, suspension, surrender, restriction, or limitation of practice?**

☐ Yes ☐ No If yes, you must provide a separate statement of explanation, along with any consent order or other legal documents that highlight the violation and discipline.

☐ By checking this box, I certify that I have read the Code of Ethics contained in NDAC Title 28 and that I have knowledge and understanding of the requirements outlined. I have also read the remainder of NDAC Title 28. I have a general knowledge and understanding of the administrative rules and laws relevant to the practice of Professional Engineering and Professional Land Surveying in North Dakota. I further certify that I will abide by and subscribe to the Code of Ethics.

☐ By checking this box, I attest that I am the applicant named in this application, and attest, to the best of my knowledge and belief, that the information contained herein is true and correct in every respect.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name (First, MI, Last)

\_\_\_\_\_  
Date

